

Principal, Spruce Elementary Dual Language School

- **Position Type:**

Administrator - School/Principal

- **Date Posted:**

5/14/2024

- **Location:**

Spruce Elementary

- **Closing Date:**

05/20/2024

About the District

Edmonds School District is committed to workplace diversity and aims to attract and retain employees with the right skills, knowledge, and life experiences to meet the needs of each vacancy. We encourage individuals of different cultures, backgrounds, and perspectives to apply, and we seek those who actively embrace our equity-focused direction for the future.

Our administrators are committed to engaging and supporting all students in learning. This is exemplified daily by their efforts to create learning environments that promote student autonomy, interaction, competence, and choice. They are aware of the diverse needs of Edmonds students and use all possible resources to meet these needs including making reasonable accommodations for individual cognitive, physical, emotional and social needs. Edmonds administrators believe that every student has the capacity to learn. They support this belief by promoting high standards of learning for all and communicating these standards to all their students.

About the Position

Edmonds School District Principals develop and implement an effective learning program to improve student performance; continuously assess the learning program (including the curriculum), student performance outcomes and school climate; create a culturally responsive learning environment inclusive of diverse socioeconomic and ethnic groups' needs; create and implement staff development activities for the building staff; create a collaborative learning environment; provide instructional leadership; promote high expectations, performance, and achievement from students and staff; promote shared decision making and teamwork; maintain a positive school climate; establish and maintain effective communication with the community, parents, building staff and central office staff; supervise and evaluate assigned staff; manage the maintenance and use of the physical plant to facilitate the educational program; manage the budget activities for the building following District guidelines and procedures; and participate in District-level decision-making and articulation activities.

This position begins the 2024-25 school year. Start date is July 1, 2024.

Required Qualifications:

1. Master's Degree
2. Valid Washington State Principal's Credential for the elementary level or ability to obtain prior to start date.
3. Previous school administration and/or teaching experience at the elementary level.
4. Knowledge and understanding of the use of an instructional framework to guide instructional practices, including experience with Teacher/Principal Evaluation Program (TPEP).

Preferred Qualifications:

1. Multilingual/Spanish
2. Dual Language Experience

Required Application Materials:

1. Cover Letter
2. Resume
3. Two Confidential Reference Surveys (forms will be automatically emailed to your references)
4. Two Letters of Recommendation (one letter must be from your current or most recent supervisor)
5. Transcripts
6. Certificate

Please upload these documents. Only complete applications will be screened.

2023-24 Elementary Principals Salary: \$168,799 to \$180,551 per year, depending on education credits (24-25 salary schedule not yet finalized)

Benefits:

Our benefits package includes Washington state medical insurance coverage (SEBB) and a Washington state retirement package for eligible positions. Most employees have a wide variety of supplemental benefits to enroll in and take advantage of:

- Dental Insurance
- Vision Insurance
- Life Insurance
- Paid Vacation
- Paid Holidays
- Paid Sick Leave
- Paid Personal Leave
- Employee Assistance Program
- Deferred Compensation Plans
- 403(b) Plans

* Our benefits package includes Washington state health insurance coverage (SEBB) and a Washington state retirement package for eligible positions. Eligibility for SEBB state health insurance coverage is determined by working 630 hours during the school year (Health, Dental, Vision, Long-term Disability, Life and AD+D Insurance, and options for HSA, FSA, and DCAP). Eligibility for retirement at the time of hire is determined by employees who work at least 3.5 hours per day in a continuing position.

How to Apply:

Apply online. Complete all steps in the application process so that we may fully consider you. We will give time and care to review your materials. While we sincerely appreciate all applications, only those candidates selected for interview will be contacted directly.

Edmonds School District does not discriminate in any program or activities on the basis of sex, race, creed religion, color, national origin, age veteran or military status, sexual orientation, gender expression or identity, disability or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

- Title IX Coordinator: Rob Baumgartner Ed. D, Assistant Superintendent of Human Resources, 20420 68th Avenue W., Lynnwood, WA 98036, 425-431-7023, baumgartnerr@edmonds.wednet.edu
- Section 504 Coordinator: Dana Geaslen, Executive Director of Student Services, 20420 68th Avenue W., Lynnwood, WA 98036, 425-431-7047, geaslend338@edmonds.wednet.edu
- Civil Rights Compliance and ADA Coordinator: Rob Baumgartner Ed. D, Assistant Superintendent of Human Resources, 20420 68th Avenue W., Lynnwood, WA 98036, 425-431-7023, baumgartmerr@edmonds.wednet.edu