



North
Clackamas Schools
Employment Application

To apply to this position, please go to the North Clackamas School District job site, Applicant Tracking and apply to JobID# 10391:
<https://www.applitrack.com/nclack/onlineapp/>

MS Assistant Principal, (1.0 FTE), Perm

JobID: 10391

Position Type:
Administration/Assistant Principal

Date Posted:
5/9/2024

Location:
TBD

Date Available:
07/01/2024

Closing Date:
05/23/24 or Until Filled

Middle School Assistant Principal, (1.0 FTE), Full-time, Permanent, 2024-2025 School Year

This position will begin July 1, 2024.

The North Clackamas School District strives to create an inclusive environment that welcomes and values the diversity of our staff and students. We foster equity and inclusion to create a workplace environment where everyone is treated with respect and dignity. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. We would encourage you to apply, even if you don't believe you meet every one of our qualifications described. If you are unsure whether you meet the qualifications of this position, or how this would be determined, please feel free to contact Human Resources to discuss your application. Preference will be given to those applicants with work or lived experience with culturally, linguistically, and racially diverse communities.

Position Summary:

Serves as a school and educational leader responsible for contributing to the development, implementation, supervision, and evaluation of a comprehensive program of educational and student services. Carries out duties and responsibilities in accordance with board policies, statutory requirements, administrative rules and regulations, collective bargaining agreements, and under direction of the school principal. Advocates for the staff, school, and school community as appropriate.

Minimum Qualifications:

1. Incumbents must have successful experience in working with culturally diverse families and communities, and/or have otherwise demonstrated a commitment to equity and strengthening engagement of a diverse community and skill in communicating with a diverse population.
2. Possess or ability to obtain Oregon administrative license.
3. Three to five (3-5) years of successful years teaching experience.
4. Demonstrated leadership skills through prior leadership experience. Experience may have been in administrative or teacher leader capacities.
5. Ability to create a safe, orderly, positive school climate for students and staff.
6. Ability to foster growth, creativity, and flexibility using a variety of techniques.
7. Ability to facilitate resolution of complex interpersonal issues.
8. Demonstrated successful experience in shared decision making, program development, staff supervision and evaluation.
9. Knowledge and skill in fiscal management, staff development, and human relations.
10. Ability to work with the State of Oregon's educational and assessment programs.
11. Knowledge and demonstrative skills in the use of technology for teaching and learning.
12. Managerial skill in planning, organizing, delegating, and listening.
13. Ability to gain and demonstrate knowledge of District and state laws that govern budget procedures and expenditures.
14. Knowledge about laws, rules and regulations governing the operation of public schools, including school reform legislation.
15. Knowledge of innovations in education; alternative instructional strategies, alternative assessment methods; blended instructional support; in-class support for special needs students, instruction based on student performance and decision making, peer tutoring, cooperative learning.
16. Ability to react in emergency situations to include intervening and, as necessary consistent with District policy, restraining students.
17. Valid state driver's license.

Desired Qualifications:

Bilingual skills in languages appropriate to the district's demographics.

Terms of Employment:

- Annual Compensation Range (2024-2025): \$132,875- \$153,910.
- Employees shall assume and pay the six percent (6%) employee contribution/payment required by ORS 238A to PERS.
- Excellent benefits including medical, dental, eye insurance coverage, cell phone and mileage stipends, life insurance and paid leave. If North Clackamas Medical Plan V chosen, an employer contribution of \$1,500 - \$3,000 will be invested in employee's HRA VEBA, funded every January 1.
- Position is a 235-day work year that will include some evening and weekend work expectations.
- An annual stipend of \$3,000 if you hold a PhD, EdD or JD.
- Professional development funds available.

Equal Opportunity Employer/Drug Free Workplace.

North Clackamas School District policy provides veterans and disabled veterans with preferences as required by law.

The North Clackamas School District does not discriminate on any basis protected by law, including but not limited to, an individual's perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status. The following person has been designated to handle inquiries regarding discrimination: Michelle Riddell, Title IX Coordinator, 12400 SE Freeman Way, Milwaukie, OR 97222. For these Title IX inquiries, please contact 503.353.6000.

For employment related information, please go to our Human Resources employment page at <https://www.nclack.k12.or.us/hr/page/careers-ncsd>