



We invite applications for the position of SUPERINTENDENT



The **Sherwood School District Board of Directors** is seeking a highly qualified educational leader with educational administration experience to serve as superintendent beginning July 1, 2024. The successful candidate will demonstrate success in leadership roles, effective communication skills, the ability to motivate and involve other administrators in decision-making, and strong management skills to innovate and leverage the district's strengths.

Location: Sherwood, Oregon | **Enrollment:** 4,659 students

Salary: \$220,000 to \$230,000 annually, plus a to-be-determined benefits package

Closing Date: April 22, 2024 | **Start Date:** July 1, 2024



The Position

The successful candidate must **hold or qualify for an Oregon administrator's license** for all levels, a superintendent's endorsement, or a transitional superintendent license; a master's or doctorate in the field of education (preferably in educational administration); have successful teaching experience at the elementary or secondary school level; and previous superintendent or administrative experience in a school system.

OUT-OF-STATE CANDIDATES

To ensure eligibility for an Oregon administrator license, direct inquiries to:
Oregon Teachers Standards and Practices Commission (TSPC),
Phone: 503-378-3586 | Fax: 503-378-4448 | www.tspc.state.or.us

The successful candidate will also have the following personal and professional qualities:

- Success in leadership roles with staff, community, and professional peers.
- Demonstrates unwavering integrity, and strong core values reflective of the Sherwood community.
- A commitment to advancing student success.
- Committed to serving all students and educators and puts students and educators first when making decisions.
- Possesses exceptional communication skills, fosters collaboration, and engages stakeholders effectively.
- Strong management skills and a desire and ability to motivate
- Incorporates transparency, integrity, and collaboration into decision-making processes, values diverse perspectives and adeptly resolves conflicts.
- Is personable and approachable. Visible in the community and the schools.
- Has experience and is knowledgeable in school finance areas and administering collective bargaining agreements.
- Knowledge of curriculum development, implementation and evaluation.
- Training, experience and success in personnel selection, evaluation and development.

and innovate, taking advantage of the district's strengths.

The District



Sherwood School District has about 4,400 students attending four elementary schools, one middle school, and one high school. High school graduation rates are among the highest in the state – 94% in 2022. We have robust Science, technology, engineering, and mathematics (STEM) offerings and rich programs in the arts, music and athletics. The new Sherwood High opened in the fall of 2020, with a 73-acre campus and state-of-the-art facilities. The district is one of the city's largest employers, with about 600 dedicated teachers and staff.

To learn more about the District, visit [Sherwood School District's website](#)

The Community

Sherwood was incorporated in 1893 and named for England's Sherwood Forest. The city, with a population of just over 20,000, is about 17 miles from Portland in Washington County. It has miles of walking trails, is adjacent to the Tualatin River National Wildlife Refuge, and near

Search Calendar

April 22, 2024

Close Applications

- **April 29-May 2**
Review Applications
- **May** (*dates to be determined*)
Begin background checks
- **May** (*dates to be determined*)
Conduct initial interviews

Oregon's thriving Willamette Valley wineries.

For more information about the area visit:

[City of Sherwood website](#)

[Sherwood Chamber of Commerce](#)

- **May** (*dates to be determined*)
Finalist interviews in District (in-person)
- **May 22**
Announce selection

July 1, 2024

Begin employment

Application Requirements

- Completed Application form
- Current resume
- Cover letter of interest
- 3-5 current letters of reference
- Copy of administrator license or proof of eligibility to obtain
- A statement about how you meet the qualities and qualifications set by the Board (in narrative form, no longer than 500 words)

Equal Opportunity Employer

Sherwood School District provides equal opportunities in employment and does not discriminate based on race, religion, color, national origin, sex, sexual orientation, age, marital status, veteran status, genetic information, or disability, following state and federal law. Consistent with the Americans with Disability Act (ADA), applicants may request accommodations needed to participate in the application process by contacting Vince Adams at 1-800-578-6722.

How to submit an application

Application packets are submitted at the link below.

All applicants will submit a candidate profile (completed when you create your Revelus account) and a completed application, as well as upload the other application material documents to the application portal.

The application packet must be submitted by 5 p.m. Pacific Time on the closing day.

Click here to submit your Sherwood School District Superintendent Application



For more information regarding the position and the application process, contact:

Jenn Nelson, OSBA senior board development administrative assistant

jnelson@osba.org | 503.485.4810 | 800.588.2800

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